

**ABC Housing Co-op**

## Meeting Minutes - Annual General Meeting

**Meeting Date:** November 24, 2025

**Time:** 7:00 pm PST

**Location:** Co-op Common Room, 1234 Main Street, Vancouver, BC

**In attendance:** See attendance sign-in sheet

**Recording secretary:** Gracy Singh

**Chair:** Reena Hoy

**Guest:** Reena Hoy, CHF BC chairperson

**Call to order at:** 7:00 pm PST

**Quorum present:** Yes

**M/S/C:** To approve the attendance of the Chair

Agenda Items / Motions / Discussion	Action Required and Person Responsible
<b>1. Adoption of agenda</b> <b>M/S/C</b> The agenda was approved as circulated.	
<b>2. Approval of previous minutes of</b> <b>M/S/C</b> The minutes of May 14, 2025, were approved as circulated.	
<b>3. Business arising from minutes</b> There was no business arising.	
<b>4. Auditor's Report and Audited Financial Statements</b> Johanna Nguyen of Smith Chartered Accountants presented and answered questions about the auditor's report and audited financial statements for the year ending July 31, 2025.	



<p><b>M/S/C</b> To receive the auditor's report and audited financial statements. Johanna Nguyen left the meeting.</p>	
<p><b>5. Appointment of auditor</b> The board recommends reappointment of the current auditor. <b>M/S/C</b> To appoint Smith Chartered Accountants as auditors for the 2025-2026 fiscal year.</p>	
<p><b>6. Report from Board of Directors</b> Olivia Martinez provided brief highlights of the Board Report that was circulated with the AGM package. Directors answered members' questions. <b>M/S/C</b> To receive the Board of Directors Report</p>	
<p><b>7. Election of Directors</b></p> <p>a. Overview of director responsibilities was provided by Ken Chan.</p> <p>b. The board is made up of seven directors in total. Three directors are in the middle of a two-year term: Rodger Taylor, Louise Leroux and Gracy Singh. There are four vacancies created by one resignation mid-year (Brenda Lane), and three directors whose two-year terms are up (Ken Chan, Olivia Martinez and Jim Wilson.) Of the four vacancies, one is for a one-year term and three are for two-year terms.</p> <p>c. Director qualifications (Rule 17.5) were read by the chair.</p> <p>d. Nominees who consented to run: Olivia Martinez, Sandy George, Paul Sirois, Andrea Williams, Beth Zhang, Hal Madison.</p> <p>e. Remarks from candidates.</p> <p>f. Voting: The chair explained the voting procedures. Selection of scrutineers: Billy Johnson, Jeanette Khouri and Sam Petrov. Members cast votes by secret ballot.</p> <p>There was a break in the meeting while the chair and scrutineers counted the ballots.</p> <p>g. Announcement of results: The chair called the meeting back to order as quorum was present</p>	



and announced the successful candidates: <b>Olivia Martinez, Andrea Williams, Hal Madison, (2-year terms) and Paul Sirois (1-year term).</b>  h. Motion to dispose of ballots <b>M/S/C</b> To dispose of the ballots	
<b>8. Acknowledgements</b> Members expressed appreciation and thanks to the outgoing board and to other members and committees for their contributions to the co-op.	
<b>9. Close of meeting</b> There being no further business to conduct, the chairperson declared the meeting closed at 9:00 pm.	

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Chair's Signature

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Date

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Recording Secretary's Signature

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Date